



Board of Education Meeting - June 04 2025 Minutes

at 6:00 PM

Admin Building Board Room #2 Mark Twain Circle Clayton, MO 63105

1. Call to Order

The meeting was called to order at 6:08 p.m.

Present: Ms. Stacy Siwak, Ms. Kim Hurst, Mr. Jason Growe, Ms. Chris Win, Dr. Pam Lyss-Lerman, Mr. Leo Human, and Mr. Ben Beinfeld.

1.1 Statement of Adequate Notice, Pledge of Allegiance Adequate Notice was provided. The Pledge of Allegiance was recited.

1.2 Adoption of Agenda
Motion to approve the agenda as posted.

Moved by: Ms. Chris Win

Seconded by: Mr. Jason Growe

Aye Ms. Stacy Siwak, Ms. Kim Hurst, Ms. Chris Win, Mr. Jason Growe, Mr. Leo Human, Dr. Pamela Lyss-Lerman, and Mr. Ben Beinfeld

Motion Carries 7-0

2. Public Comment

2.1 Public Participation at Board Meetings

We had four public comments at the June 4 BOE meeting, all urging the Board to prioritize the development of policies around the use of technology and screen time in classrooms.

The public comments patrons were:

Meade Greenberg

Katie Kovacs and David Levy (comments read by Meade Greenberg)

Evan Greenberg

Micah & Tonya Rose (comments read by Evan Greenberg)

3. Action Items

3.1 Proposed 2025-2026 Budget

The proposed budget for the upcoming 2025-2026 school year was presented for review and adoption.

[20250604ProposedBudget25-26 presentation.pdf](#) 

Motion to approve the budget for 2025-2026, including expenditures sourced from federal grants, as presented.

Moved by: Ms. Chris Win

Seconded by: Mr. Jason Growe

Aye Ms. Stacy Siwak, Ms. Kim Hurst, Ms. Chris Win, Mr. Jason Growe, Mr. Leo Human, Dr Pamela Lyss-Lerman, and Mr. Ben Beinfeld

Motion Carries 7-0

3.2 Architectural Services for Facility Projects

Following completion of the Long Range Facility Master Plan earlier this year, a Request for Qualifications (RFQ) was issued for architectural services to advance various projects to a study of feasibility and design development. Selecting the architect(s) is the next step.

[ArchitectSelection20250604.pdf](#) 

Motion to approve the selection and collaboration of Paragon Architecture and Perkins&Will for project package #1 relating to the proposed addition of an academic wing at CHS, and for project package #3 relating to renovation or reconstruction of the three elementary school buildings, and authorize the administration to negotiate a contract for the desired services to include a clear scope of work, reasonable fees and other acceptable terms; and further approve the selection of BLDD Architects for project package #2 relating to proposed improvements of athletic facilities at CHS and WMS, and authorize the administration to negotiate a contract for the desired services to include a clear scope of work, reasonable fees and other acceptable terms.

Moved by: Ms. Chris Win

Seconded by: Mr. Jason Growe

Aye Ms. Stacy Siwak, Ms. Kim Hurst, Ms. Chris Win, Mr. Jason Growe, Mr. Leo Human, Dr Pamela Lyss-Lerman, and Mr. Ben Beinfeld

Motion Carries 7-0

3.3 Construction Manager At-Risk

Pursuant to Policy FED, the Board may, at its discretion and in accordance with law, use the construction manager at risk method for construction of

non-civil works (building) projects in excess of \$3,000,000. By definition, a construction manager at risk is a legal entity that assumes the risk for the construction, rehabilitation, alteration or repair of a project at the contracted price as a general contractor and provides consultation to a political subdivision regarding construction during and after the design of the project.

[20250604CMAR-authorization.pdf](#) 

Motion that the Board of Education authorize issuance of a Request for Qualifications (RFQ) for a Construction Manager At-Risk (CMAR) in accordance with Policy FED.

Moved by: Ms. Chris Win

Seconded by: Mr. Jason Growe

Aye Ms. Stacy Siwak, Ms. Kim Hurst, Ms. Chris Win, Mr. Jason Growe, Mr. Leo Human, Dr Pamela Lyss-Lerman, and Mr. Ben Beinfeld

Motion Carries 7-0

3.4 Public Engagement Services

A key component of developing the facility improvement plan involves public engagement. A second key component is financing facility improvements. At the end of the day, voters will want to know why a bond is needed: does it provide the best solution; what will it cost; can they afford it; and how will life continue in the meantime? To answers these questions and gain taxpayer support, a bond campaign will need to be outlined and implemented.

[20250604PublicEngagementConsultant.pdf](#) 

Motion that the Board of Education authorize issuance of a Request for Proposals (RFP) for a consultant for public engagement services in regards to facility improvements.

Moved by: Ms. Chris Win

Seconded by: Mr. Jason Growe

Aye Ms. Stacy Siwak, Ms. Kim Hurst, Ms. Chris Win, Mr. Jason Growe, Mr. Leo Human, Dr Pamela Lyss-Lerman, and Mr. Ben Beinfeld

Motion Carries 7-0

3.5 St Louis Regional Hazard Mitigation Plan

In accordance with the Federal Disaster Mitigation Act of 2000, the St Louis Regional Hazard Mitigation Plan has been updated for the 2025-2030 5-year plan cycle. A Resolution adopting the updated plan is presented for review and approval.

[20250604HazardMitigationPlan-agenda.pdf](#) 

[HazardMitigationActions2025-2030.pdf](#) 

Motion to approve the Resolution adopting the 2025-2030 St Louis Regional Hazard Mitigation Plan as presented.

Moved by: Ms. Chris Win

Seconded by: Mr. Jason Growe

Aye Ms. Stacy Siwak, Ms. Kim Hurst, Ms. Chris Win, Mr. Jason Growe, Mr. Leo Human, Dr Pamela Lyss-Lerman, and Mr. Ben Beinfeld

Motion Carries 7-0

3.6 Supplemental Health Care Agency Contract

The Board of Education of the School District of Clayton is asked to approve a contract with Supplemental Health Care Agency to provide temporary nursing staff on an as needed basis for shortage.

[Action Item Supplemental Health.pdf](#) 

[Supplemental Health Care Agency Contract School District of Clayton Revised V1 5.20.25.docx.pdf](#) 

Motion that the Board of Education approve the use of services of the Supplemental Health Care Agency.

Moved by: Ms. Chris Win

Seconded by: Mr. Jason Growe

Aye Ms. Stacy Siwak, Ms. Kim Hurst, Ms. Chris Win, Mr. Jason Growe, Mr. Leo Human, Dr Pamela Lyss-Lerman, and Mr. Ben Beinfeld

Motion Carries 7-0

4. Consent Agenda

4.1 Requesting Board approval on consent agenda items as listed.

Motion to approve consent agenda items 4.1 through 4.10.


Moved by: Ms. Chris Win


Seconded by: Mr. Jason Growe


Aye Ms. Stacy Siwak, Ms. Kim Hurst, Ms. Chris Win, Mr. Jason Growe, Mr. Leo Human, Dr Pamela Lyss-Lerman, and Mr. Ben Beinfeld


Motion Carries 7-0

4.2 April 2025 Disbursement Report
A report detailing disbursements for April 2025 is attached for Board approval.
[20250430DisbReport-20250604Agenda.pdf](#) 

4.3 April 2025 Financial Reporting
This financial report provides an overview of the District's financial activities for the period ended April 30, 2025 (10 months of FY 2025). The annual budget and this financial report are prepared on the cash basis of accounting, meaning that revenues are recognized when money is received and expenditures are recognized when checks are issued.
[20250430FinancialReport-agenda.pdf](#) 

4.4 Surplus Property
District Policy DN provides that equipment that is obsolete and no longer needed for District operations can be declared surplus by the Board of Education and properly disposed (via sale, scrap value or trash).
[20250604SurplusProperty-revised.pdf](#) 

4.5 2024-2025 Budget Adjustments
Budget revisions are periodically required to maintain compliance with policy. Various categories of adjustments are being presented for approval: 1) grant revenue/expenditures, 2) transfers of spending between funds, 3) increases to the expenditure budget, and 4) distribution of contingency allocations.
[20250604BudgetRevisions-agenda.pdf](#) 

4.6 Authorization to Disburse Checks 2025-2026
Missouri Revised Statutes Section 165.021 requires disbursements of funds be drawn by the treasurer of the District pursuant to orders of the Board of Education or upon orders for payment issued by the treasurer of the District pursuant to orders of the Board of Education. The following resolution authorizes the District's Chief Financial Officer to disburse funds authorized within the District's budget. It also requires the Chief Financial Officer to submit a listing of all checks and other disbursements to the Board of Education for formal approval monthly.
[BOE_Resolution to Disburse Checks_202450604.pdf](#) 

4.7 School Meal Pricing for the 2025-2026 School Year

In compliance with U.S. Department of Agriculture's National School Lunch Program guidelines, the District is required to set student breakfast, lunch and milk prices each school year.

[SchoolMealPricing25-26.pdf](#) 

4.8 Personnel

- Certificated Staff Employment
- Certificated Staff Resignations and Retirements
- Classified Staff Employment
- Classified Job Change
- Part-Time Temporary Employment
- Substitute Employment

[Certificated Staff Employment v2.pdf](#) 

[Certificated Staff Resignations and Retirements v2.pdf](#) 

[Classified New Hires.pdf](#) 

[Classified Job Change.pdf](#) 

[PTTE_6.4.2025.pdf](#) 

[6.04.2025 Substitute Employment.pdf](#) 

4.9 Donations

On behalf of the District, the Board of Education would like to thank the following for their donations:

- The Optimist Club of Clayton for their generous donation of \$1,000 for the Robotics Championships.
- Clayco for their generous donation of \$5,000 for the Robotics Championships.
- Guo Chen, parent, for his generous donation of \$1,000 to the Clayton High School Math Club.

Approve the donations as presented.

Moved by: Ms. Chris Win

Seconded by: Mr. Jason Growe

Aye Ms. Stacy Siwak, Ms. Kim Hurst, Ms. Chris Win, Mr. Jason Growe, Mr. Leo Human, Dr Pamela Lyss-Lerman, and Mr. Ben Beinfeld

Motion Carries 7-0

4.10 Approval of Minutes

Minutes from:

- May 14, 2025 Business Meeting
- May 14, 2025 BOE Retreat
- May 28, 2025 BOE Retreat

[Board of Education Meeting - May 14 2025 - Minutes - Html](#) 

[Board of Education Retreat - May 14 2025 - Minutes - Html](#) 

[Board of Education Retreat - May 28 2025 - Minutes - Html](#) 

5. Board Communications

- 5.1 Board Committee, Community and Liaison Reports Board members shared updates and information from meetings and events attended.

6. Adjournment

The meeting adjourned at 7:33 p.m.

6.1 Adjournment

Motion that the Board of Education adjourn.

Moved by: Ms. Chris Win

Seconded by: Mr. Jason Gowe

Aye Ms. Stacy Siwak, Ms. Kim Hurst, Ms. Chris Win, Mr. Jason Gowe, Mr. Leo Human, Dr Pamela Lyss-Lerman, and Mr. Ben Beinfeld

Motion Carries 7-0

Stacy Siwak, Board President

Chris Win, Board Secretary